



Project 668 Membership Programme Privacy Policy

The following specify Project 668's Privacy Policy and is applicable between the *Member* and Project 668.

Article 1 – Data collection

Project 668 intends to build an internal database solely accessible to its staff, as specified in Article 2.

Personal Data of each *Member* will be collected through the registration form that each *Member* has to fill in. The *Member* also has the opportunity to indicate whether he/she accepts that Project 668 shares those Personal Data with third parties, who are looking for candidates to fill in a position.

The Personal Data that will be collected are those requested in the form and are exhaustively re-listed below:

- Mandatory information

First name, last name, email, date of birth, nationality, country of residence, LinkedIn profile, degree held, status (student, intern, trainee, employed, freelancer, unemployed), years of work experience, sector of expertise, field of interest.

- Optional information

Consent to allow the sharing of Personal Data with third parties and number of the T-Card.

In case the *Member* does not give his/her consent to have Project 668 sharing the information with third parties, Project 668 will not be entitled to do so, unless requested by an administrative authority.

No other information will be collected, unless Project 668 changes the terms of the Privacy Policy, as specified in Article 4.

The Personal Data are directly collected by Project 668 and solely for the purposes described in Article 2.

The *Member* is responsible for the accuracy and correctness of the Personal Data. In the event that the *Member* provides Project 668 with false information, Project 668 shall in no event be liable for the false information and/or any direct or indirect damage and/or investigation resulting from it. In any case, the *Member* remains liable for the accuracy and correctness of his/her Personal Data.

Article 2 – Purpose of data collection: processing activities

Project 668 intends to collect Personal Data to create an internal database with information related to employment and employment opportunities. Personal Data will be solely accessible to Project 668's staff.

The aim of the database is to provide Project 668 with an overview of its members' expertise and experience. The database and the Personal Data included therein will be used by Project 668 to invite the members to join a LinkedIn group where to exchange information and discuss a number of topics concerning the job market, employment opportunities and pitching strategies. Furthermore, the Personal Data will be used to send members a newsletter including job offers, news, events' invitations, volunteering or study opportunities. Finally, Project 668 might propose candidates for job offers to third parties, only if the *Member* has explicitly agreed with the possibility of sharing this information with third parties in the form.

Article 3 – Rights

The *Member* is entitled to access anytime his/her Personal Data, and to rectify or remove them by contacting Project 668 at membership@project668.org. In case of a removal request, Project 668 commits to delete the Personal Data as promptly as possible and within a reasonable delay, giving the *Member* confirmation by email once the removal is completed.

Article 4 – Modification of the Privacy Policy

In the event Project 668 amends, updates or complements its Privacy Policy, a notification will be sent to the *Member* at the email address provided. The *Member* will have the choice between accepting the new

Privacy Policy or removing its Personal Data from the database. In case the *Member* chooses to remove its Personal Data, Project 668 commits to delete them as promptly as possible from the database, within a reasonable delay, and give confirmation by email once the removal is completed.

Article 5 – Project 668 duties

As data controller, as defined in the General Data Protection Regulation 2016/679 of the European Parliament and the Council, Project 668 shall:

- Collect only the data identified as “Personal Data” in Article 1 and actually listed in the form;
- Use the Personal Data solely for the purposes identified in Article 2;
- Not transfer the Personal Data to external third parties, unless the *Member* has given explicit consent by selecting YES at the related question in the form;
- Not use the Personal Data for any commercial purpose;
- Notify the *Member* of any data or security breach.

Article 6 – Applicable law and jurisdiction

The present Privacy Policy is subject to the law of Belgium and the General Data Protection Regulation 2016/679 of the European Parliament and the Council. In the event that any dispute arises between the *Member* and Project 668 as to its application, content, interpretation, or as to any issue related to the Personal Data, the *Member* commits to notify Project 668 of the issue(s) at the email address indicated in Article 8. The Parties will try to solve the issues amicably. Without any resolution of the dispute within ninety (90) days from the notification by the *Member* to Project 668, the courts of Brussels shall have the exclusive jurisdiction to settle the dispute. The proceedings shall be in French or in English, depending on the common language of the parties.

Article 7 – Duration

The present Privacy Policy is applicable as long as it is not removed or modified. The Personal Data are collected and used as specified in the present Privacy Policy as long as the *Member* does not request their removal from the database.

Article 8 – Contact

For any further information, contact or question, please contact: membership@project668.org